

*These minutes were approved at the December 1, 2005 meeting.*

**DURHAM HISTORIC DISTRICT COMMISSION  
MEETING MINUTES  
NOVEMBER 3, 2005**

Members Present: Crawford Mills, Chair; Cathy Leach, Secretary; Roger Jaques;  
Eric Inglefinger; Nick Isaak, Planning Board Rep.;  
Karl Van Asselt, Town Council Rep.;

Members Absent: Leslie Schwarz, Vice Chair

- I. The meeting was called to order at 7:09 p.m.
- II. The minutes from the October 6, 2005 meeting were approved.
- III. New Business:
  - A. There was a discussion of an email forwarded to the Commission from Julian Smith, Town Councilor, regarding the impending sale of Highland House by UNH. The Commission agreed that since the building and land was owned by UNH, that the situation was out of our purview, and hence, no action would be taken.
  - B. There was a report that the HDC overlay is planned for Monday's (Nov. 7) Town Council agenda which includes the plans for the HDC to assume the responsibilities of a Heritage Commission.
  - C. Crawford Mills indicated that the Commission's annual report is due to the town on December 2<sup>nd</sup>; Cathy Leach will write and submit the report.
  - D. Crawford Mills forwarded an invitation to attend a presentation of Exeter's Downtown Restoration Project on Weds., Nov. 9. Mills will attend for the Commission.
  - E. For the next Commission meeting Leach will provide a survey template from NHDHR, and the group will engage in planning and goal-setting for the upcoming year.
- IV. Old Business:
  - A. Crawford Mills reported that he spoke with numerous local towns and received information regarding their Heritage Commissions.
  - B. Discussion of survey project: The Commission members agreed that the survey project is too cumbersome and labor intensive at this time. It was decided that the survey would be started in a small way; for now, taking photos and gathering information on the six Durham homes that were built in the 1600's. Roger Jaques offered to take photographs.
  - C. Cathy Leach presented a very rough draft of the HDC brochure. Commission members were invited to look it over and make suggestions. Leach will contact the Durham Historic Association for assistance with their panel in the brochure.

V. Meeting was adjourned at 8:13 p.m.